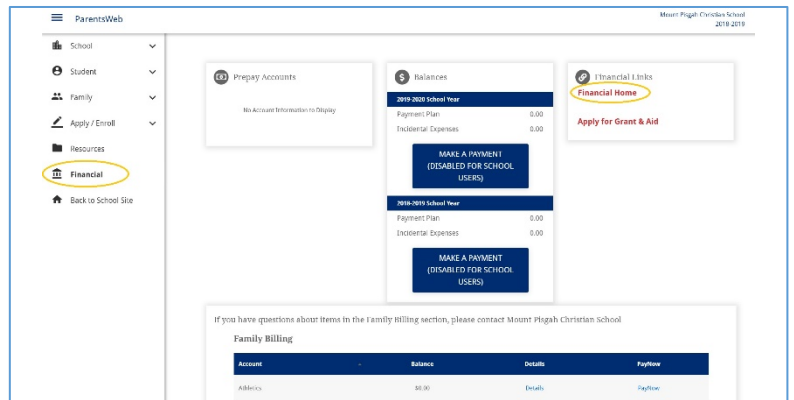


After School – Getting Started

To complete the 2019-2020 After School enrollment process, you will access ParentsWeb. If you do not have a ParentsWeb account, complete STEP 1. If you already have a ParentsWeb account, continue with STEP 2.

STEP 1 – Create a ParentsWeb Account

Go to www.mountpisgahschool.org
 Click **PARENTSWEB** > click **RenWeb** > click **LOGIN**
 Click **Create New ParentsWeb Account**.
 Enter your email address. Click **Create Account**.



STEP 2 – Login to ParentsWeb

Go to www.mountpisgahschool.org
 Click **PARENT LOGIN** > click **RenWeb** > click **LOGIN**
 Enter the User Name and Password that you created.

STEP 3 – Set Up FACTS Account

After logging in, click **FINANCIAL**
 click **FINANCIAL Home**

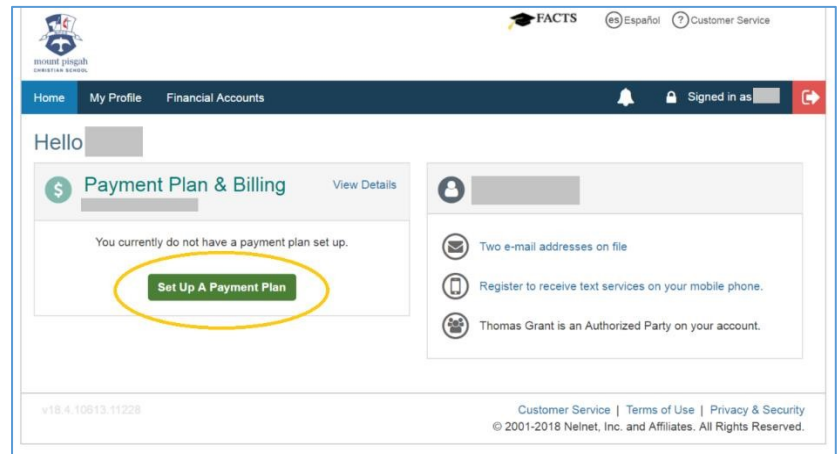
Click **Set Up A Payment Plan**

Click **Begin**

Select **Monthly Plan**, Click **Next**

Follow the instructions to set up your financial account information in the Payment Details.

The following processing fees apply:
 Credit Card - up to 2.85%
 Debit Card - up to 2.85%
 Checking or Savings account - no fee



Questions about setting up your FACTS account?
Contact our Finance Office at 678-336-3422.

