

# **MOUNT PISGAH BYLAWS FOR OUR CHAPTER OF THE NATIONAL ART HONORS SOCIETY**

Bylaws outline the obligations of memberships that are required to be a part of The Mount Pisgah Christian School' chapter of NAHS. This basic guideline for the creation of bylaws helps ensure that your chapter upholds the National Standards as defined in the Chapter Constitution (pages 5-6).

**Section 1.** A chapter should include bylaws to amplify sections of its constitution. Bylaws do not need to be approved by the National Council if they are consistent with regulations outlined in the constitution. A current copy of the local chapter bylaws must be filed with NAEA.

**Section 2.** To remain a member in good standing, a member must have dues paid for and complete **15** service hours in the visual arts each year.

**Section 3.** Annual dues of \$5 will be paid for each member by Mount Pisgah to cover the registration fees.

**Section 4.** Attendance is required at meetings to maintain membership and privileges. Monthly Meetings are mandatory and students may be excused from only two meetings due to extenuating circumstances.

**Section 5.** All members must participate in 3 of our projects, activities, and fundraisers.

**Section 6.** For the NAHS officers, attendance is also required at any executive meetings called outside of the regularly scheduled meetings.

**Section 7.** To graduate with NAHS honors and earn the right to wear a cord, pin, or tassel at graduation, a member must remain in good standing until the graduation date and have a minimum of **60** service hours.

**Section 8.** Members must retain an A average in visual art classes.

**Section 9.** Members must have and maintain a 3.5 GPA cumulative average in all other subjects.

**Section 10.** Members may remain active during such times when there are no visual arts on their class schedules as long as they fulfill all of the other requirements each year. Members must take 4 visual art courses over the course of 4 years: Intro to studio art, intermediate studio art, advanced studio art, studio portfolio, independent study, AP Art & Design(counts as 2), Intermediate Ceramics & Sculpture, Intro to Digital Imaging, Advanced Digital Imaging or AP Art History (counts as 2)

**Section 11.** In the event of an infraction of rules, a review by the sponsor will be conducted. This applies to all community laws as well as school and chapter rules.

### **Membership Selection requirements:**

- The selection of members to this chapter of the National Art Honor Society shall be by recommendation from the art faculty of this school who are members in good standing of the National Art Education Association (NAEA). Students must have completed a minimum of one semester of a visual arts class.
- Student must retain an A average in visual art classes
- Student must have a minimum GPA of a 3.5
- To be eligible for selection to membership in this chapter, the candidate must be a high school student enrolled in grade 9, 10, 11, or 12 in this school, and have completed a period equivalent to one semester of art in this school.
- Membership selection will be made by the chapter society's sponsor and the students will be notified by May 30th for Fall Inductions
- Any member who falls below the standards that are the basis for selection shall be promptly warned. If during the next regular marking period of the school, the member fails to meet the standards used as basis for selection to the Society, the case shall be passed upon by the chapter sponsor.
- Attendance is required at meetings to maintain membership and privileges. Monthly Meetings are mandatory and students may be excused from only two meetings due to extenuating circumstances.

- All members must participate in 3 of our projects, activities, and fundraisers and complete 15 service hours in the visual arts each year and a total of 60 by graduation.
- Members should apply for officer positions and the chapter will vote to elect officer positions at the end of each school year.
- Officer positions include the position of President, Vice President, Treasurer/Secretary and Historian.
- Officer duties are outlined in the officer duties below
- Member dismissal - Any member who falls below the standards that are the basis for selection shall be promptly warned. If during the next regular marking period of the school, the member fails to meet the standards used as basis for selection to the Society, the case shall be passed upon by the chapter society's sponsor.
- When a member is dismissed, he/she must be notified and the membership card returned to the Society sponsor.

**Mount Pisgah Christian School National Art Honor Society  
Duties Of The NAHS Chapter Officers**

**President:**

1. Presides at all chapter meetings
2. Prepares agendas and discusses these with the sponsor before meetings.
3. Represents the NAHS Chapter in the school organizational meetings.
4. Conducts the duties of the office of President in a business- like manner.
5. Works closely with the sponsor in planning chapter activities – social, educational, and service to the school and community – as well as fundraising projects.
6. Organizes the induction ceremony with the cooperation of the council and the sponsor.
7. Acts as Master of Ceremonies during the induction ceremony, introducing guest speakers and dignitaries, and reciting the pledge for the inductees to repeat.
8. Maintains productive ongoing committees that will ensure a smoothly operating chapter.
9. Follows through, carrying all chapter endeavors to completion.

**Vice – President:**

1. Plans and conducts the chapter programs.
2. Becomes involved in as many chapter committees as possible.
3. Assumes the duties of the president in his/her absence.
4. Assists the President in the duties of the office as needed.

**Treasurer:**

1. Receives funds and deposits in chapter accounts.
2. Maintains a ledger. Keeping accurate records of income and expenditures.
3. Prepares financial reports.
4. Seeks the assistance of the school bookkeeper in establishing an in-school account (with the prior approval of the Principal as requested by the sponsor).
5. Follows school procedure in making deposits, writing vouchers for payments, and so forth.

**Secretary:**

1. Records proceedings of each meeting by writing minutes that are filled for future reference.
2. Keeps records of members' attendance at chapter meetings.
3. Maintains written evidence of members' participation in all chapter activities including fundraisers.
4. Initiates all chapter correspondence and publicity releases for school and monthly newsletters/paper and the *NAHS News*.
5. Acknowledges appreciation for faculty and community assistance in chapter projects. These may include guest speakers, artists/demonstrators, parents, or business groups who prepare or provide refreshments, decorations, and favors for special chapter events.

**Historian:**

1. Creates and maintains an attractive digital scrapbook as a comprehensive record of the chapter's activities. This should include photographs, newspaper clippings, and samples of invitations and programs.
2. Arranges for photography/video recordings of special programs as a means of recording events. These records are invaluable tools to familiarize new officers with the scope of the chapter's activities and to enable a new sponsor to learn what has transpired before his/her term of office as sponsor.